

Reg. No. 2007/163096/23 An authorized financial services provider P O Box 13206 Cascades 3202 Tel: (033) 347 3775 Fax: (033) 347 5771

DATE:

MR

PO BOX ADDRESS ADDRESS

COMPLIANCE

Dear Insured

The Financial Service Board (FSB) requires, in terms of the Financial Advisory & Intermediary Services Act (FAIS Act), that the following documents are obtained from our clients.

Please read through the documents, initial and sign your acceptance thereof (where indicated with an "X")

Client Advice Record & Proposal has been combined.

Please return to us:

Fax to : 033 347 5771 / 086 611 8331 Scan & email to : christine@coveradmin.co.za

Post to : PO Box 13206

Cascades 3202

Should you have any queries, please contact me on 083 3844 884 or 033 347 3775.

Kind regards,

Leon Durow

SHORT TERM PERSONAL CLIENT ADVICE RECORD & PROPOSAL

CLIENT NAME :								
FINANCIAL ADVISOR :								
DATE OF ADVICE: In terms of the Financial Advisory and Intermediary Services Act we are required to provide you the client with a Record of Advice. This document is intended as a confirmation of the advisory process that you recently undertook with your advisor. If you have any questions in respect of the content please contact your advisor. You are entitled to a copy of the document for your own records.								
9	SECTION A: SUMMARY OF INFO	RMATION						
Clients Objectives: To minim	ize and assist in the event of a fi	nancial loss due to stipulated Perils						
Financial Situation: Good - F	unds are available from the clien	t to pay premiums						
Current product experience:	Clients understands insurance ne	eds						
DATE COVER REQUIRED FROM	:							
PREFERRED INSURANCE COMP	ANY :							
PLEASE TICK POLICY TO BE	: □Annual □Monthly							
COVER REQUIRED:								
SECTION ALL RISK - SPECIFIED MOTOR CAR HIRE CONTENTS BUILDING EXCESS WAIVER PERSONAL LIABILITY SASRIA OTHER SPECIFY	YES NO							
HOME : Fax : POSTAL ADDRESS : RISK ADDRESS : Other Than By Post, How Woul	INITIAL: DATE OF BIRTH: WORK: E-MAIL: d You Like Us To Communicate With NSURANCE & CLAIMS HISTORY ou previously been insured? POLICY NUMBER	CLIENT AGE : CELLULAR : OCCUPATION :						
	ny ever cancelled, declined, refuse	d to renew or imposed special terms or conditions to any						

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	EAR		DESCRIPTION			VALUE		
								_
2.	To the bes		e, are all persons to be					
3.	CRIMINAL Have you	OFFENSES or any person to be	insured, been convic	ted of any crir	ninal offenses			
4.		INFORMATION/SECU						
PENS	IONER INFOR	MATION, PLEASE T	CK:					
		,	NA FIDE PENSIONER	□ A BONA EU	UE DENCIONED		IN A DETID	EMENT \/
					PE FENSIUNER			
-	_	_	the next two months nger than 60 days in		vear?	□no □no] YES] YES
			ormal business hours		year:	□NO		YES
IF	YES, BY WH	IOM?						
	Is the proper	ty isolated, ie: on a	plot or agricultural I	holdings		□ио] YES
4 .∠ I	Number of da	a domestic, state pays a week thev wor	eriod of employment kDo	they reside or	the premises:	□NO		YES
		you occupied:		,		. =		-
4.3 I	iow tong nave	you occupied.						
4.3 (Current prem	rises?	Previou	us premises _			_	
(Is any part	of the property use	ed for business purpo	-			_	
(4.4	Is any part	of the property use	ed for business purpo	ses? 🗆 NO	□YES			
(4.4	Is any part	of the property use	ed for business purpo	ses? 🗆 NO	□YES			hours?
(4.4	Is any part	of the property use	ed for business purpo	ses? 🗆 NO	□YES			hours? ——
4 .4	Is any part	of the property use	ed for business purpo	ses? 🗆 NO	□YES			hours?
4.4 4.5 	Is any part IF YES GIV What prec	of the property use E DETAILSautions do you take	for the safety of the	ses? NO I	□ YES ng an absence	which e	xceeds 48 I	
4.4 4.5 	Is any part IF YES GIV What prec	of the property use E DETAILSautions do you take	for the safety of the CK /MARK below "4.9") 24	e property duri	☐ YES ng an absence RESPONSE (plea	which e	xceeds 48	
4.4 4.5 	Is any part IF YES GIV What prec	of the property use E DETAILSautions do you take DEVICES: PLEASE TI ARM (please detail DGS BURGLAR B	cd for business purpo for the safety of the CK /MARK below "4.9") 24 ARS(please detail be	e property duri	□ YES ng an absence RESPONSE (pleaseCURITY GAT	which e	xceeds 48 il below "4 se detail be	
4.4 4.5 	Is any part IF YES GIV What prec ROTECTION AL DC	of the property use E DETAILS autions do you take DEVICES: PLEASE TI ARM (please detail DGS	for the safety of the CK /MARK below "4.9") 24	HOUR ARMED F	□ YES ng an absence RESPONSE (please) SECURITY GAT	which e	xceeds 48 il below "4 se detail be	
4.4 4.5 	Is any part IF YES GIV What prec ROTECTION	of the property use E DETAILS autions do you take DEVICES: PLEASE TI ARM (please detail DGS	cd for business purpo for the safety of the CK /MARK below "4.9") 24 ARS(please detail be ELECTRIC GATES	HOUR ARMED FELOW "4.7")	□ YES ng an absence RESPONSE (please) SECURITY GAT ING□ NEIGHBOHOUSE/FLAT	which e	xceeds 48 il below "4 se detail be	
4.4 4.5 —————————————————————4.6 P	Is any part IF YES GIV What prec	of the property use E DETAILSautions do you take DEVICES: PLEASE TI ARM (please detail DGS	cd for business purpo for the safety of the CK /MARK below "4.9")	HOUR ARMED FOLLOW "4.7") ELECTRIC FENCHOUSE/TOWN	□ YES ng an absence RESPONSE (please) SECURITY GAT ING□ NEIGHBOHOUSE/FLAT	which e	il below "4 se detail be	
4.4 4.5 ————————————————————————————————	Is any part IF YES GIV What prec ROTECTION AL SI/ HI Are ALL op	of the property use E DETAILSautions do you take DEVICES: PLEASE TI ARM (please detail DGS	cd for business purpo for the safety of the CK /MARK below "4.9")	HOUR ARMED FOLLOW "4.7") ELECTRIC FENCHOUSE/TOWN	□ YES ng an absence RESPONSE (please) SECURITY GAT ING□ NEIGHBOHOUSE/FLAT	which e	xceeds 48 il below "4 se detail be	
4.4 4.5 ————————————————————————————————	Is any part IF YES GIV What prec ROTECTION I AL SI/ HI Are ALL op Are ALL ex Name of A	of the property use E DETAILS	cd for business purpo for the safety of the CK /MARK below "4.9")	HOUR ARMED FOLLOW "4.7") ELECTRIC FENCHOUSE/TOWN	□ YES ng an absence RESPONSE (please) SECURITY GAT ING□ NEIGHBOHOUSE/FLAT	which e	il below "4 se detail be D WATCH	
4.4 4.5 ————————————————————————————————	Is any part IF YES GIV What prec ROTECTION AL BY BY BY ATE ALL of Are ALL ex Name of A Is the alar	of the property use E DETAILS	ck for business purpo for the safety of the CK /MARK below "4.9")	HOUR ARMED FOLLOW "4.7") ELECTRIC FENCHOUSE/TOWN	□ YES ng an absence RESPONSE (please) SECURITY GAT ING□ NEIGHBOHOUSE/FLAT	which e	il below "4se detail be D WATCH	
4.4 4.5 ————————————————————————————————	Is any part IF YES GIV What prec ROTECTION	of the property use E DETAILS	ck for business purpo for the safety of the CK /MARK below "4.9")	HOUR ARMED FELOW "4.7") LECTRIC FENCHOUSE/TOWN MENT VILLAGE	□ YES ng an absence RESPONSE (please) SECURITY GAT ING□ NEIGHBOHOUSE/FLAT	which e	il below "4 se detail be D WATCH	
4.4 4.5 ————————————————————————————————	Is any part IF YES GIV What prec ROTECTION AL SI/ HI OT Are ALL on Are ALL ex Name of A Is the alar Which are. Whoes t	of the property use E DETAILS	ck for business purpo for the safety of the CK /MARK below "4.9")	HOUR ARMED FOLLOW "4.7") HOUSE/TOWN MENT VILLAGE	TYES Ing an absence RESPONSE (pleases SECURITY GAT ING NEIGHBOH NEIGHBOH NOUSE/FLAT	which e	il below "4 se detail be D WATCH YES YES YES	
4.4 4.5 ————————————————————————————————	Is any part IF YES GIV What prec ROTECTION ALL OT Are ALL or Are ALL ex Name of A Is the alar Which are Does to	of the property use E DETAILS	ck for business purpo for the safety of the CK /MARK below "4.9")	HOUR ARMED FOLLOW "4.7") ELECTRIC FENCHOUSE/TOWN MENT VILLAGE	□ YES Ing an absence RESPONSE (pleaseCURITY GATING□ NEIGHBOUSE/FLATING□ BEAMS IN FINESECURITY GATING□ PES□ YES□ YES	which e	il below "4 se detail be D WATCH YES YES YES	 1.9") elow "4.8"
4.4 4.5 ————————————————————————————————	Is any part IF YES GIV What prec ROTECTION AL SI/ HI OT Are ALL op Are ALL ex Name of A Is the alar Which are Do you Occup	of the property use E DETAILS	ck for business purpo for the safety of the CK /MARK below "4.9")	HOUR ARMED Follow "4.7") ELECTRIC FENCHOUSE/TOWN (MENT VILLAGE) The second of the se	□ YES Ing an absence RESPONSE (please) SECURITY GAT ING□ NEIGHBOHOUSE/FLAT □ BEAMS IN F □ YES □ YES □ OWNER	which e	il below "4 se detail be D WATCH YES YES NO NO TENAN	 !.9") !low "4.8"
4.4 4.5 ————————————————————————————————	Is any part IF YES GIV What prec ROTECTION AL SI/ HI SI/ HI OT Are ALL or Are ALL ex Name of A Is the alar Which are. Which are. Occup Constr	of the property use E DETAILS	ck for business purpo for the safety of the CK /MARK below "4.9")	HOUR ARMED FELOW "4.7") ELECTRIC FENCHOUSE/TOWN EMENT VILLAGE	□ YES Ing an absence RESPONSE (pleaseCURITY GATING□ NEIGHBOUSE/FLATING□ BEAMS IN FINESECURITY GATING□ PES□ YES□ YES	which e	il below "4 se detail be D WATCH YES YES NO NO TENAN	1.9") elow "4.8" —
4.4 4.5	Is any part IF YES GIV What prec ROTECTION AL DO SI/ HI OT Are ALL ex Name of A Is the alar Which are. Do you Occup Constr Constr Is the prop	of the property use E DETAILS	ck for business purpo for the safety of the CK /MARK below "4.9")	HOUR ARMED FELOW "4.7") CLECTRIC FENCHOUSE/TOWN MENT VILLAGE park?	□ YES Ing an absence RESPONSE (pleases plant) RESPONSE (pleases plant)	which e	il below "4 se detail be D WATCH YES YES NO NO TENAN OTHER	1.9") elow "4.8" —

If yes , Protected by SABS a Are you entitled to a claims	pproved lighting cond free discount	ductor?] NO] NO	
SECTION		ADDRESS	SU	M INSURED	
BUILDINGS					
CONTENTS					
ALL RISK		LLY WORN OR CARRIED BY YOU			
SPECIFIED ITEM	ITEM 1				
SPECIFIED ITEMS	ITEM 2				
COMPUTER EQUIPMENT SECTION	DESCRIPTION ,SERIAL	NUMBER,			
PERSONAL LIABILITY					
5. MOTOR 5.1 Are all persons auth hearing) and in good health: GIVE DETAILS 5.2 Have you, or any person who	o normally drive the i	」YES □ NO			1 and
MOTOR SECTION	1.	2.		3.	
YEAR					
MAKE					
MODEL					
COLOUR					
ENGINE NUMBER					
VIN/CHASSIS NUMBER					
OVERNIGHT PARKING:IE GARAGED/LOCKED GATES					
EXTRAS - SPECIFY, THEN ADD TO VALUE /SUM INSURED					
VALUE/SUM INSURED					
ESTIMATED ANNUAL KILOMETRES TRAVELLED					
REG. NO.					
RADIO/TAPE/CD					
ALARM					
GEARLOCK					
ANTI-HIJACK					
TRACKER					
IMMOBILIZER					

COVER: A. Comprehensive B .TP, Fire, Theft C.TP Onlv				
USE: Private & Buisness(to and from to work				
Full Business Private Use only				
CFG :# OF CLAIMS IN THE LAST YEAR				
AREA /ADDRESS				
USUAL DRIVER				
LICENSE DATE & TYPE				
SA CITIZEN , ID NUMBER				
GENDER				
MARITAL STATUS				
IS THE VEHICLE MODIFIED, IF YES DETAILS				
IS CREDIT SHORTFALL REQUIRED?				
CAR HIRE:				
WHO MAY DRIVE:				
A. ANY LICENSED DRIVER, B. INSURED &FAMILY,				
C. INSURED ONLY				
SPECIFIED ACCESSORIES				
REGISTERED OWNER				
FINANCE COMPANY ,IF SO ,ADVISE BANK				
MOTORCYCLE	1.	2	•	
YEAR/FIRST REGISTRATION				
MAKE				
MODEL AND ENGINE CAPACITY (CUBIC CAPACITY)				
LIMIT OF INDEMNITY/RETAIL VALUE				
IS CREDIT SHORTFALL REQUIRED?				
DETAILS OF USUAL DRIVER				
SURNAME/NAME				
ID NUMBER				
DATE OF ISSUE OF RIDERS LICENCE AND CODE				
DETAILS OF DRIVING OFFENCES/DISABILITIES				
REGISTRATION NUMBER				

COVER: Comprehensive TP, Fire, Theft TP Only			
CFG - PROVIDE PROOF			
USE: Private & Business (to and from to work Full Business Private Use only			
ENGINE NUMBER			
VIN/CHASSIS NUMBER			
REGISTERED OWNER			
IS MOTOR BIKE IMPORTED			
IS TRACKER FITTED , PROVIDE DETAILS			
WHO MAY RIDE: A. ANY LICENSED DRIVER, B. INSURED &FAMILY, C. INSURED ONLY			
			1
CARAVANS/TRAILERS	1	2	
YEAR/FIRST REGISTRATION			
MAKE			
MODEL AND ENGINE CAPACITY (CUBIC CAPACITY)			
LIMIT OF INDEMNITY/RETAIL VALUE			
IS CREDIT SHORTFALL REQUIRED?			
DETAILS OF ANY FINANCIAL INTEREST			
REGISTERED OWNER			
CFG- PROVIDE PROOF			
ARE ANY SECURITY DEVICES FITTED ,IF SO SPECIFY			
REGISTRATION NUMBER OF TRAILER /CARAVAN			
COVER: A. Comprehensive B. TP, Fire, Theft C. TP Only	1.	2.	
CFG - PROVIDE PROOF			
USE: A. Private & Business (to and from to work B. Full Business			
VIN/CHASSIS NUMBER			
IS IT MODIFIED OR SPECIALLY IMPORTED?			

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WHERE IS THE UNIT NORMALLY KEPT?

ACCESSORIES TO BE COVERED:		
PERSONAL ACCIDENT SECTION	PERSON 1	PERSON 2
NAME		
OCCUPATION		
ID NUMBER		
IS THIS PERSON IN GOOD HEALTH		
IF NOT, SPECIFY		
SELECTED BENEFITS	PERSON 1	PERSON 2
DEATH	PERSON I	PLR3ON Z
PERMANENT DISABLEMENT		
TEMP TOTAL DISABLEMENT		
COMPENSATION PER WEEK		
FOR HOW MANY WEEKS(NOT EXCEEDING 156	5)	
STARTING FROM WEEK(FRANCHISE)		
MEDICAL EXPENSE (MINR2000, MAX R50000)		
FUNERAL EXPENSE-(ONLY FOR PERSON UNDI 15 YEARS OF AGE)	ER NAME	AMOUNT
PLEASURE CRAFT SECTION	1	2
PLEASE STATE NAME OF VESSEL		
TYPE OF VESSEL		
WHERE THE VESSEL WILL BE USED - NB MAX SEA USE = 80 KM FROM SHORE		
WHERE THE VESSEL IS USUALLY STORED		
CONSTRUCTION OF THE HULL		
INLAND ONLY		
YEAR OF MANUFACTURE		
CFG- PROVIDE PROOF		
LENGTH OF VESSEL (DELETE INAPPLICABLE)		
IS THERE AN AUXILIARY MOTOR (APPLICABLI TO WIND VESSELS)?	E	
DESIGN SPEED WITH CURRENT MOTORS (DELETE INAPPLICABLE)		
DOES THE VESSEL HAVE A GLITTER FINISH?		
WAS THE VESSEL AMATEUR-BUILT OR WAS IT CONVERSION?	ГА	
SKIPPER'S EXPERIENCE, YEARS AND QUALIFICATION		

LIABILITY THIS EXCLUDES WATER-SKIERS LIAB YOU REQUIRE WATER-SKIERS LIABI					
 DO YOU REQUIRE THE FOLLOW Road / rail transit Submerged objects - applied Racing risks - applicable to "YEs", state value of masts, spand Schedule of items (complete of 	cable to motor yachts only rs, standing an	ised vessels only	Year		_
OUTDOOR MOTOR(S):MAKE & HOI	RSEPOWER	SERIAL NUMBER		VALUE	
TRAILER MAKE& MODEL	REGISTRATIO	ON NUMBER	VALUE		
SPECIAL EQUIPMENT			VALUE		
SECTION B: PRODUCTS CO	ONSIDERED (LI	ST THOSE PRODUCTS	ON WHICI	H QUOTES ARE DRAWN)	
_		l Recommendation / ds identified in Section			
<u> </u>				vider, track record etc)	
	` '			he client needs have	
	•	n the policy docume	•	nie client needs nave	
	been mamea i	Trane poncy documen			
		INFORMATION HIGHL			
(E.G. RISKS, EXCLUSION THE CLIENT IS AWARE OF THE RIS				· ·	
	,	,			

SENT ELECTRONICALLY, IF NOT PLEASE INITIAL _____

The client has elected not to accept the following product recommendation; NIL For the following reasons; N/A The consequences thereof have been clearly explained to the client. YES	SECTION E: FINANCIAL ADVISER'S DECLARATION:	
•	The client has elected not to accept the following product recommendation; NIL	
•		
The consequences thereof have been clearly explained to the client. YES	For the following reasons; N/A	
The consequences thereof have been clearly explained to the client. YES		
	The consequences thereof have been clearly explained to the client. YES	
	The consequences thereof have been elearly explained to the elient. TES	

		INITIAL
1.	I confirm that a Contact Stage Disclosure letter, setting out the Financial Advisor's particulars, has been made available to me.	X
2.	I understand that the objective of a Needs Analysis process is to provide me with an analysis of my financial needs, goals and situation and to develop strategies to address these needs and goals. Where the Financial Advisor was unable to do an analysis because all the information was not provided, or there was not sufficient time: a. I clearly understand that there may be limitations on the appropriateness of the advice provided, and b. I will take particular care to determine whether the advice is appropriate considering my financial objectives and current financial position.	X
3.	I confirm that all required documents were fully completed prior to my signing them.	X
4.	The quotation(s) for the product(s) selected was shown to me and the principal terms and conditions have been explained to me. I have been informed of and understand all costs, charges, penalties, liquidity limitations and tax implications, where applicable.	X
5.	I confirm that the Financial Advisor has made enquiries to ascertain whether the product(s) selected are intended to replace any existing financial products held by me and where applicable, has informed me of the financial implications, costs and consequences of replacement.	X
5 .	I understand that, where conducted, the accuracy of a Needs Analysis is dependant on the information obtained by or provided to the Financial Advisor.	X
7.	The advice and subsequent product recommendation given in this Record was largely based on information relating to my financial circumstances given to my Advisor by myself. I understand that material non disclosure could result in inappropriate product(s) being recommended to me.	X
3.	Not withstanding the information provided by the Advisor I acknowledge that I have an obligation to familiarize myself with the terms and conditions of the product(s) that I have purchased	X
ER	AL COMMENTS:	

MONTHLY DEBIT ORDER AUTHORITY

The information required below is to enable your monthly premiums to be debited to your bank or transmission account. To validate current account information please attach a cancelled cheque. Important: if you change your bank account please advise the Company immediately and advise the details of your new transmission account.

ACCOUN	NT HOLDER	:						_		
NAME O	F BANK	:						_		
ACCOUN	NT NO	:						_		
BRANCH	H NAME	:						_		
BRANCH	H CODE	:						_		
ACCOUN	NT TYPE	:	☐ CHEQUE	/CURRENT	□ SA	AVINGS	☐ TRANS	SMISSION	□ OTHE	R:
DEBIT D	DATE	:	X					_		
	declare that count and to a			pany or Escapes necessary.	e are au	chorized to	debit th	e month	ly premiui	m from by
SIGNATU	JRE OF ACCOU	NTHOLD	ER :				_			
DATE			:				_			
				DECL	ARATION					
	/We accept that the Insurer.	at this p	roposal shall	be the basis of	the contr	act betwee	n myself/	ourselves,	, Cover Adı	ninistration
 r 1 6 1	knowledge true /We further of myself/ourselve /We agree that and the insuran /We further age endorsed on the	and cor declare es, such t this de ce comp gree to eir policy e to exe	nplete in eventhat if such person shall claration and pany. accept a poly, and to pay	nd answers in tery respect and statements are be deemed to he the details give icy subject to tender premium there dinary and reas	that no mend partice ave been shall be the usual beauther.	aterial factulars are in my/our age the basis	t has been n the wr ent for the of the co prescribe	suppressoriting of a purpose ntract beto do by the	ed or withhany persor . tween myse	neld. n other than elf/ourselves company and
SIGNED A	AT			THIS		_DAY OF				
APPLICA	NT SIGNATURE	:								



DISCLOSURE BY THE FINANCIAL SERVICES PROVIDER & KEY INDIVIDUAL AND/OR REPRESENTATIVE IN TERM OF THE FINANCIAL ADVISORY & INTERMEDIARY SERVICES (FAIS) ACT

In complying with FAIS legislation, our clients have the right to the following information. This notice does not form part of your contract.

YOUR FINANCIAL SERVICES PROVIDER

Name: Wenle Property Investments CC trading as COVER ADMINISTRATION - an Authorised Financial Services Provider in terms of the FAIS Act

Licence No: 44541

Physical Address: 9 Ashmore Road, Chase Valley Heights, Pietermaritzburg, 3201

Postal Address: P O Box 13323 Cascades 3202

 Telephone:
 033 347 3775
 Facsimile:
 086 611 8322

 Cell:
 083 384 4884
 Email:
 leon@coveradmin.co.za

Legal Status: Cover Administration was established as an insurance brokerage in 2013. As a licenced Financial Services Provider (FSP) in terms of the FAIS Act, Cover

Administration accepts responsibility for the actions of its key individuals & representatives acting within their mandates in the rendering of financial services as defined by FAIS. Our key individual & representative meet the fit & proper requirements as prescribed by FAIS to assist you in a professional manner with your financial requirements. A copy of our licence, which contains details of the financial services we are authorized to provide as well as any exemptions, is available for

inspection at www.fsb.co.za.

DETAILS OF KEY INDIVIDUAL

Name: <u>LEON AIDEN DUROW</u>
Cell: 083 384 4884

LEGAL STATUS OF KEY INDIVIDUAL

Leon Durow is an independent financial advisor and is the managing member of Cover Administration. Cover Administration confirms that this key individual is mandated and entitled to render financial advice and/or intermediary services to you in term of the FAIS Act.

INSURANCE EXPERIENCE

1996 - 2000: Delta Group

2000 - 2001: Praesidium Insurance Brokers

2001 – 2013: Cover Risk Managers CC Insurance Brokers 2003 – 2007: Durow Risk Manages (Pty) Ltd Insurance Brokers 2007 – Date: Wenle Property Investments CC t/a Cover Administration

QUALIFICATIONS/MEMBERSHIPS

Short Term Insurance: Certificate of Proficiency with the IISA (Insurance Institute of South Africa)

Short Term Insurance Commercial Lines: Recognition of Prior Learning facilitated by the IISA, UNISA and INSETA

NQF Level 5: National Diploma in Wealth Management (The Financial Planning Institute Of South Africa)

Registered Financial Planner I: Financial Planning Institute of Southern Africa facilitated by UNISA

NQF Level 5: National Diploma in Wealth Management - 84 credits

Member of the: Council for Medical Schemes; Masthead Financial Advisors Association

NON CASH INCENTIVES

Please note that in accordance with legislation we keep an updated disclosure register with our Conflict of Management Policy. This register informs the client of all financial and ownership interests that we have become entitled to. This document ensures transparency in our dealings with our customers and is available for inspection.

PROFESSIONAL INDEMNITY INSURANCE/FIDELITY GUARANTEE INSURANCE/INTERMEDIARIES GUARANTEE FACILITY

Cover Administration has Professional Indemnity Insurance of R10-million and Fidelity Guarantee Insurance of R500 000.

Cover Administration collects short term insurance premiums via Fulcrum Collections (Pty) Ltd; Fulcrum hold IGF of R100-million plus Professional Indemnity and Fidelity Insurance of R50-million.

FEES & COMMISSION

Commissions are payable on every policy incepted. This amount is disclosed in a quotation and/or policy document. The quote must be signed by you, the client. Cover Administration receives more than 30% of their commission & fees from One.

Commission Rates: Short Term Insurance – MOTOR 12.5% of sum insured; NON-MOTOR 20% of sum insured

DETAILS OF COMPLIANCE, COMPLAINT PROCESS + FAIS OMBUD

COMPLIANCE: Compliance with the FAIS Act is monitored by Masthead Distribution Services (Pty) Ltd, a compliance practice approved by the Financial Services Board. Leon Durow is a member of the Masthead Financial Advisors Association which provides him with services such as compliance, practice management and technology support by virtue of his membership. This support helps him to provide you with a more professional service. The compliance service ensures that our business remains fully compliant with FAIS legislative requirements and therefore that you as the client receive sound advice. Through the practice management support, we are able to run a more professional business and therefore are able to provide you with an improved service and enhanced support.

COMPLAINTS: In the event that you are dissatisfied with any aspect of our service, you should address your complaint in writing to us at the above email or postal address. A copy of our Complaints Resolution Policy is available on request.

IN-HOUSE: Leon Durow T: 033 347 3775 F: 086 611 8322 E: leon@coveradmin.co.za

COMPLIANCE OFFICER: Nicola Nairn T: 031 267 5650 F: 031 267 5670

E: c/o aballim@masthead.co.za P: 1st Floor Block B Essex Park Essex Terrace Westville 3630 KZN

FAIS OMBUD: Customer Contact Division

The FAIS Ombud
Celtis House P O Box 74571
Eastwood Office Park Lynwood Ridge

Lynwood, Pretoria 0040

Tel: 0860 324 766 Email: info@faisombud.co.za

OTHER MATTERS OF IMPORTANCE

Do not sign any blank or partially completed forms. Complete all forms in ink. Keep all documents handed to you. In term of the Financial Intelligence Centre Act, Cover Administration is obliged to report any suspicious transactions that may facilitate money laundering. It is important that you are absolutely sure that the product or transaction meets with your needs and that you feel you have all the information you need before making your decision. A Financial Needs Analysis must be prepared for you. You must sign this analysis. All information obtained or acquired about you shall remain confidential unless you provide written consent to share this information or we are required by law to disclose such information. Leon Durow is authorised to provide advice and intermediary services in the following categories (Category 1):

Web: www.faisombud.co.za

License Categories:

License oategories.				
No	License Category			
1.1	Long Term Insurance A			
1.2	Short Term Insurance Personal Lines			
1.3	Long Term Insurance B1			
1.20	Long Term Insurance B2			
1.4	Long Term Insurance C			
1.5	Retail Pension Fund Benefits			
1.6	Short Term Insurance Commercial Lines			
1.7	Pension Fund Benefits (excl retail pensions)			
1.14	Collective Investment Schemes			
1.16	Health Service Benefits			

PRODUCT SUPPLIER/S

Our brokerage has written authority to market the products of the following product suppliers and Leon Durow is accredited to market their products. Neither Leon Durow nor Cover Administration holds shares in any product supplier.

SHORT TERM INSURANCE

Abelard Underwriting Agency (Tradeforth 6 (Pty) Ltd t/a) Reg No: 1996/008912/07 Lic No: 28 PO Box 125 Honeydew 2040 T: 011 678 7731 Web: www.aua.co.za

Admed Reg No: 1992/001639/06 Lic No: 75 Tower 2 102 Rivonia Road Sandton, Johannesburg 2196 T 011 669 1000 Web: www.admed@quardrisk.co.za

AIG SA Limited (previously Chartis) Reg No: 1962/003192/06 Lic No: 15805 PO Box 31983 Braamfontein 2017 T: 0861 488 864 Web: www.aig.co.za

Auto and General Insurance Company Limited Reg No: 1973/016880/06 Lic No: 16354 PO Box 11250 Johannesburg 2000 T: 1861600124 www.autogen.co.za

Bryte Insurance Company Limited Reg No: 1965/006764/06 FSP Lic No: 17703 Post: 309 Umhlanga Rocks Drive, La Lucia 4051 T: 0333478500 www.brytesa.com

Cross Country Insurance Consultants (Pty) Ltd Reg No: 2008/013847/07 Lic No: 39547 PO Box 412072 Craighall 2024 T: 011 215 8800

Cyclesure Insurance Consultants (Pty) Ltd - underwritten by Hollard Reg No: 2000/023224/07 Lic No: 3262 1217 Setperk Road Ruimsig 1724 T: 011 679 1559 www.cyclesure.co.za

Discovery Insure (see Discovery Life Ltd)

Envirosure Underwriting Managers - underwritten by Guardrisk Insurance Company Limited Lic No: 19015 PO Box 16055 Brighton Beach 4036 T: 031 205 4918

First For Women Insurance Company Ltd Reg No: 1998/004804/07 Lic No: 15261 T: 011 713 4621 Auto & General Park 1 Telesure Lane Riverglen Dainfern 2191

Genlib CC Reg No: 2008/032635/28 Lic No: 35482 PO Box 622 Howard Place 7450 Cape Town T: 021 5312922 F: 021 5313714 www.genlib.co.za

Marine Underwriting Managers (Pty) Ltd (on behalf of Guardrisk Insurance Company Limited) Reg No: 1992/001636/06 Lic No: 37167 PO Box 1228 Umhlanga Rocks 4320 T: 031 584 2822 F: 031 584 2802

Mirabilis Engineering Underwriting Managers (Pty) Ltd (a duly authorized agent of Santam Limited) Reg No: 2006/018854/07 Lic No: 28190 PO Box 2081 Saxonworld 2132 T: 0861

Mutual & Federal Insurance Company Limited Reg No: 1970/006619/04 Lic No: 12 PO Box 1120 Jhb 2000 T: 011 3749111 Web: www.mf.co.za

ONE Financial Services Holdings (Pty) Ltd Reg No 1998/005199/07 a juristic representative of ONE Commercial Motor & Liability (Pty) Ltd Lic No: 8783 and ONE Commercial Securities (Pty) Ltd Lic No: 20395

(underwritten by ABSA Insurance Risk Management Services Ltd & ABSA Insurance Company Ltd Reg No: 1998/005199/07) and/or Mutual & Federal Risk Financing Ltd) T: 0861 266 562 Postnet Suite 221 P/Bag X75 Bryanston 2021 www.one.za.com

Quicksure (Pty) Ltd & Quicksure Commercial (Pty) Ltd Reg No: 99/24616/07 Lic No: 16902 / Reg No: 99/16107/07 Lic No: 16903 PO Box 4060 Dalpark 1543 T: 011 748 4700 www.quicksure.co.za

Santam Limited Reg No: 1918/001680/06 Lic No: 3416 P O Box 3881 Tygervalley 7536 T: 021 915 7000 F: 021 914 0700 Web: www.santam.co.za

Senate Transit Underwriters (Pty) Ltd Reg No: 1982/06462/07 Lic No: 2606 P O Box 10402 Centurion T: 012 663 1004 F: 012 663 1518

SHA (Stalker Hutchison Admiral (Pty) Ltd, a wholly owned subsidiary of Santam Limited) Reg No: 1985/000368/07 Lic No: 2167 T: 011 731 3600 PO Box 55347 Northlands 2116 www.sha.co.za

Unity Insurance Company Limited - a division of Auto & General (see above) www.unity.co.za

Zest Life Investments (Pty) Ltd Reg No: 2001/018097/07 FSP Lic No: 37485 Sunclare Building 21 Dreyer Street Claremont 4051T: 021 673 8906 F 021 673 8907 under Guardrisk Life Limited Reg No: 1999/013922/06 FSP Lic No: 76 Alexander Forbes Place 4th Floor 90 Rivonia Road Sandton 2196 T: 021 673 8906 F: 021 673 8907 P O Box 13556 Cascades 3202 T: 033 347 0021

Stratum Benefits (Pty) Ltd Reg No: 2003/018155/07 Lic No: 2111 Suite 386 P/Bag X09 Weltevreden Park T: 0861 111 3499 www.stratumbenefits.co.za

LONG TERM INSURANCE

Allan Gray Investment Services (Pty) Ltd Reg No: 2004/015145/07 FSP Lic No: 19896 Allan Gray Unit Trust Management (RF) (Pty) Ltd Reg No: 1998/007756/07 P O Box 51318 V&A Waterfront 8002 T: 0860 000 654 Web: www.allangray.co.za

Bonitas Medical Fund PO Box 3496 Cramerview 2060 T 08600 02108 Web www.guardrisk.co.za

Discovery Life Limited Reg No: 1966/03901/06 Lic No: 18147 PO Box 786722 Sandton 2146 T: 011 539 7284 www.discovery.co.za

Discovery Health Medical Scheme (Pty) Ltd Reg No: 331 Lic No: 18564

Discovery Vitality (Vitality Healthstyle (Pty) Ltd t/a) Reg No: 1999/07736/07

Liberty Group Limited Reg No: 1957/002788/06 Lic No: 2409 PO Box 10499 Jhb 2000 T: 0860 456 789/011 408 4871 Web: www.liberty.co.za

Medihelp Medical Scheme Reg No: 93/9079 Lic No: 15738 P O Box 26004 Arcadia 0007 T: 0860 100 678 E: medihelp@medihelp.co.za Web: www.medihelp.co.za

Stanlib Wealth Management Ltd Reg No: 1996/005412/07 Lic: 26/10/590 17 Melrose Boulevard Melrose Arch 2196 T: 0860 123 003 www.stanlib.com

I confirm that I have read this document and have received a copy of this notice.					
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CLIENT SIGNATURE	:				

Last updated 22.06.2017

CLIENT CONFIRMATION